

**GROWTH SCRUTINY COMMITTEE  
AGENDA**

**Wednesday 7<sup>th</sup> August 2019 at 1000 hours in the Council Chamber, The Arc, Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b>PART 1 – OPEN ITEMS</b>	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the Minutes of a meeting held on 10 <sup>th</sup> July 2019.	3 to 15
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	16 to 23
6.	Corporate Plan Targets Performance Update – April to June 2019 (Q1 – 2019/20).	24 to 29
7.	Scrutiny Committee Work Programme 2019/20.	30 to 40
	<b><u>PART B – INFORMAL</u></b>	
	The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
8.	Review Work – Briefing from Economic Development.	Presentation

## **GROWTH SCRUTINY COMMITTEE**

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, the Arc, Clowne, on Wednesday 10<sup>th</sup> July 2019 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor Jenny Wilson in the Chair

Councillors Derek Adams, Jim Clifton, Tricia Clough, Chris Kane, Tom Kirkham, Tom Munro and Graham Parkin.

Officers:- Dan Swaine (Chief Executive Officer)(to Minute No 0129), Karen Hanson (Strategic Director – Place)(to Minute No 0129), Joanne Wilson (Scrutiny & Elections Officer) and Alison Bluff (Governance Officer).

Also in attendance at the meeting until Minute No 0129, were Marcus King and Victoria Young, Engagement Managers from HS2.

### **0123. APOLOGIES**

Apologies for absence were received on behalf of Councillors David Dixon and James Watson.

### **0124. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0125. DECLARATIONS OF INTEREST**

In the interest of transparency, the following Members wished it to be noted that they were members of the National Trust; Councillors Graham Parkin, Tricia Clough and Tom Munro.

### **0126. MINUTES – 12<sup>TH</sup> JUNE 2019**

Moved by Councillor Tom Munro and seconded by Councillor Graham Parkin  
**RESOLVED** that the Minutes of a Growth Scrutiny Committee held on 12<sup>th</sup> June 2019 be approved as a true record.

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### 0127. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the list of key decisions and items to be considered in private document.

Moved by Councillor Tom Munro and seconded by Councillor Graham Parkin.  
**RESOLVED** that the List of Key Decisions and items to be considered in private document be noted.

### 0128. BRIEFING ON HS2

Marcus King and Victoria Young, Engagement Managers from HS2, provided a presentation to the meeting on HS2 proposals in the Bolsover District, including the impact in the District, timescales, how HS2 had been working with the Council so far, the parliamentary process and the hybrid bill submission.

Victoria and Marcus carried out the same job role with regard to HS2 but each covered different geographical areas in the District.

#### Strategic Objectives

HS2 was a complex, high profile project and the biggest infrastructure project ever in Europe. It was a Government project under the Department for Transport being paid for by the tax payer.

The benefits of the project were around connectivity, i.e., *getting to places quicker*. Victoria stated that the real benefits of HS2 was around capacity and the catalyst for spreading growth across the country from London and the south up to the northern cities.

A team of people were looking at the customer experience; the journeys, the stations, the approaches to the stations and how this looked and felt to customers. There was a massive programme around skills and employment and currently 9,000 people around the country were working or benefitting from the project from phases 1, 2A and 2B.

Included in the project was a sustainability agenda; working with engineering and environmental experts on green corridor initiatives and no net loss in biodiversity.

#### Timelines

HS2 was set up in 2009. The Government confirmed its HS2 Strategy in 2012 and the full route was confirmed in 2016. Changes made since 2016 included the Sheffield Spur.

Royal Assent was granted in 2017 for Phase 1; London to Birmingham, where currently workers were on around 250 sites building the railway.

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2017 also saw the deposit of the Phase 2A Hybrid Bill, which had been going through a detailed and very lengthy parliamentary process starting with a Select Committee, the House of Commons and the House of Lords. It was hoped to get Royal Assent for Phase 2A of the route (Birmingham to Crewe) at the end of this year for powers to build that part of the route.

It was hoped to get Royal Assent in 2023 for Phase 2B of the project (Birmingham to Leeds) which included the Bolsover District area. Phase 1; London to Birmingham would open in 2026, Phase 2A; Birmingham to Crewe, in 2027 and it was hoped to open Birmingham to Leeds and Crewe to Manchester in 2033.

### The 3 E's approach (Engagement, Engineering and Environment)

Engagement continued to take place with anyone impacted by the scheme - local communities, businesses, District, Parish and Town Councils. Statutory consultees included Highways England and Utility Companies, National Interest Groups such as the National Trust and English Heritage, MPs and the general public.

### What is being designed?

Railway embankments and cuttings, new stations, viaducts and bridges, landscaping and tree planting, ponds and wildlife habitats, culverts and flood defences, roads and new junctions, construction work sites, haulage routes, overhead electric cables, public rights of way and noise barriers. These were all being looked at by experts taking into consideration consultation feedback and engagement activities that had been carried out.

### Bolsover District

HS2 would run close to the M1 crossing it three times under Junctions 28, 29 and 30 and parallel to the M1 and Staveley. The Sheffield Spur would connect with the Erewash Valley Line near Clay Cross so would split just after Junction 28 of the M1 and then split off into the quiet villages of Blackwell and Newton (it would also connect at Clay Cross on the Midland Main Line to serve Sheffield and Chesterfield). HS2 were fully aware of the sensitive issue of the people and businesses impacted; Sawpit Lane Industrial Estate, Hardwick Hall, Mill Lane and Blackwell and Newton.

### Project and Programme timescales

Marcus advised Members that the Hybrid Bill would be submitted in the summer of this year.

A consultation on the working draft environmental statement was carried out earlier last year, which Ipsos Mori had just published a technical report on. A further consultation would be carried out on the design refinements.

There were no design refinements within Bolsover, however, there were 11 major changes within the route towards Manchester and towards Leeds, which would have a significant effect on the environmental statement and different communities.

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Control Point 3 (CP3) was a milestone for HS2. It was the end of the design which would go into the Hybrid Bill submission. If Royal Assent was given in 2023 there would be elements of the design that would require planning permission via local authorities. HS2 had put together a Planning Forum to help guide local authorities through the process as it also moved through the parliamentary process.

Technical engagement had also been taking place with the National Trust to discuss the railway design which would go past Hardwick Hall and a presentation would be given to Derbyshire County Council Highways on how access would be served to HS2 construction compounds.

HS2 would deliver a more detailed consultation report at the point of the Hybrid Bill submission and also a formal environmental statement which would start to show Parliament what land HS2 would need. The design work and engagement would continue throughout and then the petitioning stage would begin.

### Why HS2?

Over the last 22 years, the average daily passenger journeys had increased to just under a billion. In 1994 there was an average of 735,000 daily passenger journeys; in 2016 it was 1.6 billion daily passenger journeys. Railway capacity was needed to increase seat capacity. HS2 trains would directly connect Britain's largest cities and serve more than 25 stations.

There were currently 3 main lines between London and the north; East Coast Main Line, Midland Main Line and West Coast Main Line. There were 4 types of traffic on those lines; freight, long distant fast services, inter-regional (Manchester/Sheffield) and the commuter services. The long distance fast services required too much space on the railway but the rest went at a similar speed. HS2 would release space on existing lines and provide options for new local, cross city commute and freight services and more than double the seats. For example, in 2017, the East Coast Main Line (Doncaster/Leeds corridor), had 1,720 seats per hour. With HS2, in 2033, there would be 4,860 seats per hour.

How this future capacity would fit in to the local economy would be down to local businesses, local authorities and local enterprise partnerships to produce a plan which recognised opportunities. The Government had already given local enterprise partnerships the opportunity to produce a HS2 Growth Strategy.

As previously stated, submission of the Hybrid Bill would include a detailed and very lengthy parliamentary process starting with a Select Committee of MPs not affected by HS2 in their constituency. The Select Committee would consider submissions from anyone impacted or who would benefit from HS2 and had the right to be heard at the petition stage. However, the only changes that could be considered would relate to HS2 changes to mitigation proposals in the formal environmental statement as the route was fixed.

After Royal Assent in 2023, the enabling works would start around 2024 and construction work around 2025.

## GROWTH SCRUTINY COMMITTEE

<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
<p>Would the Sheffield Spur line connecting to the Midland Main Line open up to passenger services to Sheffield and Chesterfield?</p>	<p>Currently, there was a plan for a train service specification, modelled for HS2 that 4 trains per hour would split at Toton, (the new station at Long Eaton), with 200 metres of a train to go to Leeds or York and 200 metres of it to go to Sheffield. However, the challenge was to build HS2 and electrify the Midland Main Line. There was also Midlands Connect and Transport for the North who had aspirations to join it altogether. HS2 was originally going to be a stand-alone railway but as the scheme had moved forward the Government had realised that it would be sensible if it were all linked up which took time due to transport legislation. So, although the current provision was for 4 trains per hour, only 2 trains would serve per hour as there was no north exit from Sheffield. It was hoped that Transport for the North would come up with a plan to have a north exit, therefore, there could be 4 trains per hour but for now they would terminate at Sheffield and come back down.</p>
<p>Ashfield District Council have talked about having a link opened up to passengers on the Robin Hood Line to go to Toton, via Pinxton, which is in Bolsover District, would HS2 give any money to make that happen or did Councillors have to lobby Government?</p>	<p>Although HS2 were aware of Ashfield's proposal, unfortunately, it was outside of the HS2 remit. As referred to earlier in the presentation, local enterprise partnerships had been asked by the Government to produce a HS2 Growth Strategy which recognised opportunities such as this.</p>
<p>Does the Growth Strategy include procuring people from the Bolsover District area to carry out any building and are there any plans to establish training at any local colleges etc?</p>	<p>We have a supply chain team up and down the country. Over 300 companies in the East Midlands are already benefitting from HS2 and that would grow. If Members knew any companies who would be interested in applying for work, they could signpost them to the HS2 website 'Compete For'. With regard to colleges, there were 2 HS2 colleges that opened about 2 years ago, the nearest one to this area was Doncaster and the other one was in Birmingham. If Members wanted a tour of the Doncaster college, this could be arranged by HS2. Both colleges had state of the art campuses</p>

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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
	and all types of levels of qualifications including apprenticeships.
<p>The spur line will be having a direct impact on our residents in Newton and Blackwell and a college in Doncaster is far away. Also, no money to build potential links into the line etc - there seems to be nothing directly in Bolsover District and it's a hard sell for Members, especially for the people in that area.</p> <p>Members feel powerless in the whole situation. We are looking to mitigate any impact which needs to be done through actions not words. HS2 are not putting this area and the residents in this area as a priority for the things that they need.</p>	<p>We understand that it is peoples' lives and we are talking to the people who are directly impacted, going into their homes etc. It doesn't matter how reasonable the compensation schemes are when they have sentimental reasons for not moving. We understand it is having a detrimental impact on them - that is why it is so important that we go out and talk to people and support them. We have noticed though that we have not been especially good at selling the benefits of HS2.</p> <p>We urge Members to talk to us and we will deliver the best design and mitigation for the people in your communities. I presented at Blackwell Parish Council last week, it is a very sensitive area – it is really hard to see any benefit for the people there but some do want to see opportunities for their children and grandchildren – more choice and more options. We need to support them over the next few years and make sure they have access to the compensation schemes as well.</p>
<p>I live in Whitwell on the edge of the Robin Hood Line and I have just planned a train journey to Pulborough, south of London and I have to take the journey by going to Whitwell to Worksop, Worksop to Retford, Retford to Kings Cross and so on – this emphasises an important point that it would be a nonsense if HS2 was to be delivered (2B) and there wasn't a direct link to Toton but it was in the pipeline, it needs to be there before you deliver HS2. The Midlands Engine will have an impact on the LEPs, so at least go back to the Midlands Engine and ask if they are really sorting out all the connectivity to the Toton site and the other key sites. For example, you can't go from this</p>	

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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
<p>side of Derbyshire to Chesterfield by train because there is no link. The Robin Hood Line is a link and may benefit the District and it is worth pushing for.</p>	
<p>Where do the local Wildlife Trusts sit in your list of Statutory Consultees?</p>	<p>They are a statutory consultee, so pretty high. They don't always fall into the Engagement Teams' because it is very technical. The three E's – the Environment Team and Senior Environment Team are very much in touch with all of the local Wildlife Trusts and National Trust – they are probably the two biggest stakeholders.</p>
<p>What design brief have the designers of the physical trains been given in terms of the accessibility to the rolling stock to speed up station halts as this would be one of the big slow downs against the purpose of HS2?</p>	<p>The design brief re rolling stock and stations go hand in hand and a HS2 design team have been working on both for the last 5 years. A lot of consultation and work has gone into this including equality impact assessments with people and charities etc, to put forward how it would affect people with disabilities etc, and these have been taken into account and fed into the design, for example, the step onto the trains will be at low level so customers can to walk onto the trains rather than step up onto the train.</p>
<p>I was always led to believe that the trains would go over and not under Junction 29 on an 11 metre high viaduct.</p>	<p>The plan is to extend the roundabout at J29 and improve the junctions onto the roundabout and also to build 2 car overbridges which help us extend the roundabout and the car overbridges will go over HS2.</p> <p><i>CEO – I have a map which shows where it goes under and over the motorway and the length of the viaducts was part of our</i></p>



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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
	<p><i>consultation response. There are quite a few viaducts.</i></p> <p>The working draft Environmental Statement design was frozen in early 2018 as a design but design continued. The design refinement consultation that we are going through now are just the design refinements that affect the Environmental Statement – there are still design refinements throughout the route including Bolsover, which do not affect the Environmental Statement but we’ve tried to refine the design so it makes it easier to construct. The CEO referred earlier to a lot of viaducts and they may increase as part of the next design – that is because the embankments in this area (re the coal history) means you can only build rail embankments on one type of soil called Cadeb which will have to be shipped in to this area and the mudstone taken out. This will have an effect on the mass haul and the strategic road network – we have to find a way around that – some of that way might be to reduce the embankments and increase the viaducts so we don’t have to move the soil. It’s always a balancing act during construction. It will continue through the parliamentary process as well.</p>
<p>Looking at mitigation measures in our District re the 2 parts impacted on - Sawpit Lane and Hardwick Hall – what mitigation measures are you putting in?</p>	<p>At the moment we cannot save all of Sawpit Lane but we’ve managed at the next design stage to put in a new road round the side which saves the businesses on the east side and keeps the access open. At the moment it’s still an embankment which would take Wanzl and the other 3 businesses to the north – we can’t get away from that because we are going underneath the M1 north of Sawpit Lane; it’s difficult to move it east or west so we’re still working through the design process. I believe the best case scenario will be a package where we work with BDC to find another location within Bolsover for those businesses. The smaller businesses want to stay and we’ve had good engagement with them – they have a local workforce, some who walk or cycle to work –</p>

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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
	it is in our interest to keep that – how we get there is a different scenario.
So the businesses that need to relocate – are HS2 going to fund that relocation?	No, the funding from HS2 is to compensate for loss of business but we will work together with BDC though to find a solution.
So we will have loss of businesses, loss of employment, loss of business rates – plus the impact on Hardwick Hall re loss of tourism income - we don't know what the Revenue Support Grant will be in 2020 and we're trying to plug the gap with business rates and New Homes Bonus but the compensation will only be for the businesses to stop in the District and that's a mitigation measure?!	<p><i>CEO – this has been raised with HS2 in the consultation response where we urged HS2 to provide an alternative location and offer financial assistance above the statutory compensation payments which only cover the land values. This may be an area later on where we look at petitioning. We have tried to look at alternative sites and get the LEP involved. We don't want to lose local jobs.</i></p> <p>It's worth looking at the phase 2A committee report to see if there are any similar scenarios.</p>
I live at Glapwell and am aware of the impact - when you build the new roundabout, traffic will have to come down into Doe Lea and I know how difficult it is when the traffic backs up when we have one small set of traffic lights on there – a lot of traffic from Shirebrook goes that way also and I can see the impact on our local businesses – could that be looked at again?	You mean at the construction stage rather than the operational stage. We have a code of construction practice which has been through 3 rounds of consultation now and has been accepted on Phase 1 and Phase 2A, that is regarding all the traffic movement etc. In the next round of design we are trying to build in haul routes to move the haul traffic route to alongside the trace of the railway but we have to at some point meet the local highway, however, we are trying to reduce it as much as possible as part of consolidated construction boundaries. We haven't got all of the answers yet but traffic and transport is one of the biggest impacts during construction and we'll continue to work through it.

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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
<p>How long are we expected to have that impact?</p>	<p>Within the working draft Environmental Statement and the formal Environmental Statement there is a programme and depending on where you are in the District it could be around 4/5 years for construction but it's not all at the same time – it will be in stages. At the Planning Forum there will be planning agreement with the Highways Authority on how we use the roads and that will be written into the Hybrid Bill and it will be legislation.</p>
<p>All issues of highways is fundamentally important and will have a big impact on our area during construction. What sort of feedback are you getting from Highways to improve the infrastructure in the District, for example, Glapwell could do with a bypass and this would be an opportunity to do one during HS2 construction? Could you suggest this to them?</p>	<p>We have a dedicated Traffic and Transport Team who have good engagement with all of the Highways authorities. Their challenge, however, is money – they have plans for future proofing where they can't prioritise something right now but might be able to do in the future. They do challenge us on a lot of things like this and we are having those conversations with them regarding their future proofing aspirations.</p>
<p>I believe HS2 will only make the journey 20 minutes shorter? How many stops have you got between Leeds and London – it can't be very many if it's making the journey only 20 minutes quicker? Also, I think people may move out of London when HS2 is here if the journey is quicker and move up to this area for the cheaper properties which will have an impact on housing for local people.</p>	<p>It is about high speed so between London and Birmingham there are no stops whatsoever – it is about connecting the big cities – it goes from London Euston to London Old Oak Common then straight to Birmingham Airport and then Birmingham City Centre before it splits off to go to Birmingham to Crewe and Birmingham to Leeds. Between Birmingham and Leeds there is one stop at Toton, the new hub station – it will be a new community, a new village, new business opportunities, housing, potentially a new college etc., it's about getting the city to city commuters off the conventional rail and on to HS2.</p> <p>HS2 will allow the other railways to work more effectively – that's where the Government has given the opportunity for the Growth Strategy bids for local authorities to take advantage in that investment in national infrastructure. The point of it all is to balance the economy. London cannot take any more people and we need to expand the</p>

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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
<p>The Master Cutler does the same to London and costs around £200 for a day ticket – what will be the cost for HS2?</p>	<p>opportunities out to the cities. You walk around Birmingham now and you just know they're preparing for HS2 – they understand the opportunities.</p> <p>It is great to see the investment in Birmingham because of HS2 and also the knock on effect to other cities.</p> <p>The route from Leeds to London – 1 route but hopefully 2. When Transport for the North comes up with a plan to serve Sheffield from the north then there can be a route from Leeds to Sheffield to Chesterfield to Toton to Birmingham to London. Alternatively, if that doesn't happen, there is still Leeds, Toton, Birmingham – London. Part of the project is to have a spur north from Leeds to the East Coast Main Line so the idea is to serve York, Newcastle, potentially Scotland, potentially Edinburgh.</p> <p>There isn't a pricing strategy yet for HS2 but it has to be a reasonable price.</p> <p><i>CEO – I have copies of the response we provided to the working draft Environmental Statement for Members.</i></p> <p><i>We feel that there is an understated value of the impact of HS2 for the District in many ways. We don't have any direct benefit from a particular site – we don't have a parkway station. We're on the periphery of other peoples' benefits and it's about maximising that. We haven't been working in isolation though. There is a HS2 Growth Strategy with a number of elements based around themes of People, so local communities and businesses get the benefit from the economic opportunities. Regarding Place - it is about complementing the growth around Toton and Chesterfield and Staveley and on Connectivity it's making sure that those stations and the rural communities and the smaller towns that people can actually get to them. A lot of work has been done around Chesterfield's Master Plan. Chesterfield got</i></p>

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<u>Questions/Observations from Members</u>	<u>Replies from HS2</u>
	<p><i>money from the LEPs to purchase a hotel and there are good plans there so that is a positive re jobs etc. The Chamber are doing a lot of work with the schools to get the skills for HS2 at an early stage in the curriculum. We tried to get a satellite rail college from Doncaster to come to Staveley but the Doncaster rail college said no. There is the Talgo potential at Barrow Hill re the Spanish train operator to get some form of local college re rail technology and engineering which Chesterfield are pushing and we are working with them. There is likelihood of a development co-operation further south, in dialogue with Government but looking at the opportunities around Toton and Chetwind Barracks and around Radcliffe on Soar power station which is decommissioned and East Midlands airport – all of which are out of area so no benefit to us.</i></p> <p><i>The reverse side is the negative impact and how we manage that. We sit on the Staveley Board, we will get involved in the East Midlands Board, we also sit on the Officer Mitigation Board and the County Member Mitigation Board, which we were instrumental in getting set up. We have got Sharpe-Pritchard's to help us out with potential petitioning in due course. We're looking at the areas which we think we are going to have to petition. So we have done an awful lot of work behind the scenes. We will provide regular updates to Members and suggest that HS2 come back at a later stage and get Members more involved.</i></p>

Members looked at the map in more detail and discussed the specific mitigation proposals and options currently dismissed for core sites affected, including:

- Hardwick Hall access and impact on view points
- Impact on view points from Bolsover Castle/Sutton Scarsdale.
- Sawpit Lane Industrial Estate
- East Midlands Designer Outlet – impacts on access and expansion
- Heath Church (just beyond boundary of District in North East Derbyshire)
- M1 crossing points – use of viaducts and fly-overs, changes to J29 and J30
- Sheffield Spur and the links to existing infrastructure/impact on communities

## **GROWTH SCRUTINY COMMITTEE**

Members thanked Victoria and Marcus for attending the meeting and providing Committee with an informative presentation and candid responses to Members questions.

Members were advised that if they had any further questions they could put these to Victoria and Marcus through the Strategic Director – Place or get in touch direct.

Victoria, Marcus, the Chief Executive Officer and the Strategic Director – Place left the meeting.

### **0129. SCRUTINY COMMITTEE WORK PROGRAMME 2019/20**

Committee considered their work programme for 2019/20.

The Scrutiny & Elections Officer noted that the Growth Strategy would soon be refreshed and once a timetable had been devised, Members would be able to feed into and help shape the new document.

Moved by Councillor Tom Munro and seconded by Councillor Tricia Clough  
**RESOLVED** that the Work Programme be noted.

The meeting concluded at 1240 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 21<sup>st</sup> June 2019**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media  
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance  
Councillor Mary Dooley - Portfolio Holder - Partnerships and Transformation  
Councillor Clive Moesby - Portfolio Holder - Finance and Resources  
Councillor Sandra Peake Portfolio Holder - Housing and Community Safety  
Councillor Nick Clarke - Portfolio Holder - Environmental Impact  
Councillor Deborah Watson - Portfolio Holder – Street Scene and Environmental Health  
Councillor Liz Smith - Portfolio Holder – Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.



The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive for 2019/20 are as follows:**

Monday 24th June 2019	Monday 20th January 2020
Monday 22nd July 2019	Monday 10th February 2020
Monday 16th September 2019	Monday 24th February 2020
Monday 14th October 2019	Monday 9th March 2020
Monday 18th November 2019	Monday 30th March 2020
Monday 16th December 2019	Monday 27th April 2020
	Tuesday 26th May 2020

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Combined Heat &amp; Power Investment</b>	Executive	22 <sup>nd</sup> July 2019	Report of the Portfolio Holder - Finance & Resources	Joint Head of Partnership and Transformation	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt Paragraph 3
<b>Decision to award contract to successful bidder in respect of tender for 'Raising Aspirations'</b>	Executive	22 <sup>nd</sup> July 2019	Report of the Portfolio Holder - Partnerships and Transformation	Pam Brown, Partnerships, Strategy and Policy Manager	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Public
<b>New Bolsover New Beginnings and Alder House Demolition - Additional work</b>	Executive	22 <sup>nd</sup> July 2019	Report of the Portfolio Holder – Housing & Community Safety	Property Services Manager	Yes, results in expenditure in excess of £75k	Exempt Paragraph 3

**SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**Executive**

**22<sup>nd</sup> July 2019**

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following exempt report is intended to be considered in private at the above Meeting of Executive. This was not included the List Of Key Decisions And Items To Be Considered In Private which was issued on 21<sup>st</sup> June 2019.

**Dedicated Bolsover District Council Head of Service – Finance and Resources  
(Including Section 151 Officer Role)**

Compliance with the requirement to give 28 clear days notice in accordance with the above Regulation is impracticable as the matter is urgent and cannot reasonably be deferred.

**Reason for urgency:** Section 151 of the Local Government Act 1972 requires all Councils to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. Whilst the existing interim arrangements are both satisfactory and appropriate as a temporary measure, the Council would better meet its statutory requirement if permanent arrangements are in place. The temporary arrangements have already been in place for 3.5 months - as there will not be an Executive until September beyond the July meeting, it is felt that to wait until September would have a negative impact upon this position.

This report is exempt and it is proposed that it be considered in private to avoid the disclosure of exempt information as defined in paragraphs 1,2,3 and 4 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to information)(Variation) Order 2006).

The Chair of the Customer Service and Transformation Scrutiny Committee has been informed of the decision to be taken in respect of the exempt report and has consented to consideration of the report being held in private at the above meeting of Executive.

A handwritten signature in black ink that reads "Sarah Sternberg".

Sarah Sternberg  
Assistant Director – Governance & Solicitor to the Council & Monitoring Officer

11<sup>th</sup> July 2019

**Executive**

**22<sup>nd</sup> July 2019**

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

Notice is hereby given in accordance with Regulations 5 and 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following key decision to be made in private at the above Meeting of Executive. This was not included the List Of Key Decisions And Items To Be Considered In Private which was issued on 21<sup>st</sup> June 2019.

**Safe & Warm Upgrade Scheme Park View Barlborough**

Compliance with the requirement to give 28 clear days notice in accordance with the above Regulations is impracticable as the matter is urgent and cannot reasonably be deferred.

**Reason for urgency:** To avoid delay in appointment of the contractor and the carrying out of the upgrade scheme.

This report is exempt and it is proposed that it be considered in private to avoid the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to information)(Variation) Order 2006).

The Chair of the Healthy, Safe, Clean and Green Scrutiny Committee has been informed of the key decision to be taken in respect of the exempt report and has consented to consideration of the report being held in private at the above meeting of Executive.

A handwritten signature in black ink that reads "Sarah Sternberg".

Sarah Sternberg  
Assistant Director – Governance & Solicitor to the Council & Monitoring Officer

9<sup>th</sup> July 2019

**Executive**

**22<sup>nd</sup> July 2019**

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following exempt report is intended to be considered in private at the above Meeting of Executive. This was not included the List Of Key Decisions And Items To Be Considered In Private which was issued on 21<sup>st</sup> June 2019.

**Proposed Restructure of the Communications, Marketing and Design Team**  
*Change in establishment for the Communications, Marketing and Design Team*

Compliance with the requirement to give 28 clear days' notice in accordance with the above Regulation is impracticable as the matter is urgent and cannot reasonably be deferred.

**Reason for urgency:** 'The new structure needs to be in place within the Communications, Marketing and Design Team within the next month to enable the team to meet the Council's growing demands of Bolsover TV, documentaries and digital communication (especially during the summer and events season) required to promote the Council, the District and its communities.'

This report is exempt and it is proposed that it be considered in private to avoid the disclosure of exempt information as defined in paragraph 1 and 4 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to information)(Variation) Order 2006).

The Chair of the Customer Service and Transformation Scrutiny Committee has been informed of the decision to be taken in respect of the exempt report and has consented to consideration of the report being held in private at the above meeting of Executive.

A handwritten signature in black ink that reads "Sarah Sternberg".

Sarah Sternberg  
Head of Corporate Governance & Monitoring Officer

9<sup>th</sup> July 2019

**Bolsover District Council**  
**Growth Scrutiny Committee**

**7<sup>th</sup> August 2019**

<b>Corporate Plan Targets Performance Update – April to June 2019 (Q1 – 2019/20)</b>
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**Report of the Information, Engagement & Performance Manager**

This report is public

**Purpose of the Report**

- To report the quarter 1 outturns for the Corporate Plan 2019-2020 targets.

**1 Report Details**

1.1 The attached contains the performance outturn for targets which sit under the 'unlocking our growth potential' aim as of 30th June 2019. (Information compiled on 24th July 2019)

1.2 A summary is provided below:

**1.3 Unlocking our Growth Potential**

- 7 targets in total
- 7 targets on track

**2 Conclusions and Reasons for Recommendation**

2.1 All 7 targets are on track.

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

**3 Consultation and Equality Impact**

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

**4 Alternative Options and Reasons for Rejection**

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

## 5 Implications

### 5.1 Finance and Risk Implications

No finance or risk implications within this performance report.

### 5.2 Legal Implications including Data Protection

No legal implications within this performance report.

### 5.3 Human Resources Implications

No human resource implications within this performance report.

## 6 Recommendations

6.1 That progress against the Corporate Plan 2019-2020 targets be noted.

## 7 Decision Information

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	Yes
<b>District Wards Affected</b>	Not applicable
<b>Links to Corporate Plan priorities or Policy Framework</b>	Links to all Corporate Plan 2019-2020 aims and priorities




**8**     **Document Information**




<b>Appendix No</b>	<b>Title</b>
1.	Corporate Plan Performance Update – Q1 April to June 2019
<b>Background Papers</b>	
All details on PERFORM system	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury, Information, Engagement and Performance Manager	01246 242280

**Bolsover District Council**  
**Corporate Plan Targets Update – Q1 – April to June 2019**

**Status key**

<b>Target Status</b>	Usage
 On Track	The target is progressing well against the intended outcomes and intended date.

**Aim – Unlocking our Growth Potential**

Key Corporate Target	Directorate	Status		Progress	Target Date
G 01 - Through the use of Key Account Management develop a relationship with a minimum of 25 local businesses by March 2019.	Place	On Track		Q1: 2 Businesses engaged with including AAG Ltd who were seeking business support for growth and recruitment. (144 business to date, from 2015). The Building Resilience programme continues to engage with businesses across Shirebrook, with work commencing on the first units funded through the scheme. It is hoped that this will encourage more businesses to engage and apply for the grant funding. Round 2 of BGF has received approval and work will be commencing in the next Quarter on the re-design of the application forms and process.	Mar-20
G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 40 sustainable jobs in the combined programme area by December 2020.	Place	On Track		Q1: No further projects were approved in the quarter although Expressions of Interest to the value of £91,970 were received, which are currently developing their Full Applications. The Rural Payments Agency has extended the contracting deadline to 30 September 2019 and this has been publicised to business support networks and parish and town councils in order to attract further applications.	Dec-20
G 08 - Process all major planning applications 10% better than the minimum for special measures per	Place	On Track		Q1: 100% (four out of four) major applications determined within deadline or agreed extension of time	Mar-20

Key Corporate Target	Directorate	Status	Progress	Target Date
annum.				
G 10 - Enable the development of at least 272 new residential properties within the district by March 2020	Place	On Track	Q1. This is an annual target and currently awaiting the monitoring figures for Q1	Mar-19
G 11 - Through a programme of targeted refurbishment bring 10 empty private sector properties back into use per annum.	Place	On Track	<p>Q1: Action Housing are in the process of leasing a long term empty property in Carr Vale and also an empty commercial unit in Whitwell. This will result in 7 units of affordable accommodation being brought forward - it is expected that these will be brought back into use by the end of the year.</p> <p>The empty property officer is supporting an owner to sell their empty property through an auction. Due to a number of issues, the owner did not have the skills to deal with the sale and therefore sought help and advice through the Council. It is expected that the property will be sold by the end of the next quarter.</p> <p>The empty property officer has referred the owner of an empty property in Bolsover; to an energy company who have a number of different incentives; to help owners bring their empty properties back into use. It is expected that this property will be occupied by the end of the next quarter.</p> <p>The annual landlord event was held in May at The Tangent in Shirebrook and was attended by 35 Landlords from the area. The event itself received positive feedback due to the relevant topics covered in the presentations and the wide number of organisations in attendance; who support the private rented sector.</p>	Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
				At the end of this quarter no empty properties have yet to be brought back into use, however there are 4 properties in the process of being brought back into use and it is expected that this number will increase through promotion of the empty property service.	
G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.	Place	On Track		Q1: 3 affordable units this quarter. The total for the year is calculated after year end. (For 2018/19, 66 affordable housing units were completed, of these 55 properties were constructed through B@home).	Mar-19
G17 - Procure new partner for building next generation of council housing by 2020	Place	On Track		Q1: Procurement on target to meet November deadline. Specification currently being drawn up.	Mar-20

**Bolsover District Council**  
**Growth Scrutiny Committee**

**7<sup>th</sup> August 2019**

<b>Scrutiny Committee Work Programme 2019/20</b>
--

**Report of the Scrutiny & Elections Officer**

This report is public

**Purpose of the Report**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2019/20.

**1 Report Details**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2019/20 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Attached at Appendix 2 is the draft scope for the Review of Current and Future External Funding for approval.
- 1.4 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.5 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

**2 Conclusions and Reasons for Recommendation**

- 2.1 This report sets the formal Committee Work Programme for 2019/20 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

- 5.1.1 None from this report.

#### **5.2 Legal Implications including Data Protection**

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

#### **5.3 Human Resources Implications**

- 5.3.1 None from this report.

### **6 Recommendations**

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members review the draft scope attached at Appendix 2, and approve the document, with amends if required, so the Review can commence.

## 7 Decision Information

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000</i> <input type="checkbox"/>  <i>Capital - £150,000</i> <input type="checkbox"/>  <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/>  <i>Capital - £250,000</i> <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	No
<p><b>Has the relevant Portfolio Holder been informed</b></p>	N/A
<p><b>District Wards Affected</b></p>	All
<p><b>Links to Corporate Plan priorities or Policy Framework</b></p>	All

## 8 Document Information

Appendix No	Title
1.	Work Programme 2019/20
<p><b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

**Growth Scrutiny Committee**

**Work Programme 2019/20**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Unlocking our Growth Potential**

**Formal Items – Report Key**

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
12 <sup>th</sup> June 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Growth Strategy Update Q3 &amp; Q4 2018/19 and Growth Performance Indicators Q3 &amp; Q4 2018/19</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Quarter 4 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
	Part B – Informal	<ul style="list-style-type: none"> <li>Agreement of Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
10 <sup>th</sup> July 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Scoping of Review Work</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Member Briefing on HS2</li> <li>Work Programme 2019/20</li> </ul>	Joint Strategic Director – Place Scrutiny & Elections Officer
7 <sup>th</sup> August 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Review Work – Scoping of Review</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Quarter 1 – Performance Update</li> <li>Work Programme 2019/20</li> </ul>	Information, Engagement and Performance Manager Scrutiny & Elections Officer
18 <sup>th</sup> September 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Review Work – Briefing from Economic Development</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Post-Scrutiny Monitoring: Review of Income Generation – Interim Report</li> </ul>	Scrutiny & Elections Officer



Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"> <li>Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
<b>16<sup>th</sup> October 2019</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
<b>20<sup>th</sup> November 2019</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Quarter 2 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work – Interim Report/Recommendations (Provisional – 1<sup>st</sup> option)</li> </ul>	Scrutiny & Elections Officer
<b>22<sup>nd</sup> January 2019</b> <i>To be approved</i>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Review work – Approval of Final Report (Provisional – 1<sup>st</sup> option)</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work – Interim Report/Recommendations (Provisional – 2<sup>nd</sup> option)</li> </ul>	Scrutiny & Elections Officer
<b>26<sup>th</sup> February 2020</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Growth Strategy Update Q1 &amp; Q2 2019/20 and Growth Performance Indicators Q1 &amp; Q2 2019/20</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Review work – Approval of Final Report (Provisional – 2<sup>nd</sup> option)</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work – Interim Report/Recommendations (Provisional – 3<sup>rd</sup> option)</li> </ul>	Scrutiny & Elections Officer
<b>18<sup>th</sup> March 2020</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Update on Sustainable Community Strategy 2006-20</li> </ul>	Partnership Team
		<ul style="list-style-type: none"> <li>Post-Scrutiny Monitoring: Review of Income Generation – Final Report</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review work – Approval of Final Report (Provisional – 3<sup>rd</sup> option)</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
13 <sup>th</sup> May 2020	Part A – Formal	<ul style="list-style-type: none"> <li>Review work – Executive Response (Provisional)</li> </ul>	Chair/Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Quarter 4 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2019/20</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer

**BOLSOVER DISTRICT COUNCIL**

**SCRUTINY PROJECT MANAGEMENT – REVIEW SCOPE**

<b>NAME OF COMMITTEE:</b>	Growth Scrutiny Committee
<b>SUBJECT TO BE REVIEWED:</b>	Review of Current and Future External Funding
<b>REASON(S) FOR THE REVIEW:</b>	<p>Member concerns in relation to effectiveness of current approach to identification of emerging funds and potential for missed opportunities.</p> <p>Concern as to whether maximum benefit is gained from the funding secured.</p>
<b>IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS:</b>	<p><b>CORPORATE PLAN AIM –</b> Unlocking our Growth Potential</p> <p><b>PRIORITIES –</b> Supporting Enterprise; Unlocking Development Potential;</p> <p><b>TARGETS –</b></p> <ul style="list-style-type: none"> <li>• G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 40 sustainable jobs in the combined programme are by December 2020</li> <li>• G 11 – Through a programme of targeted refurbishment bring 10 empty properties back into use per annum – <i>specifically gains to local businesses/local employment generated</i></li> <li>• G 13 – Work with partners to deliver an average of 20 units of affordable homes each year (in relation to B@Home properties only) – <i>specifically gains to local businesses/local employment generated</i></li> <li>• G 17 – Procure new partner for building next generation of council housing by 2020 – <i>specifically gains to local businesses/local employment generated</i></li> </ul> <p><u>Economic Development Service Plan</u></p> <ul style="list-style-type: none"> <li>• 02. Promote the district as a Place To Do Business and Invest, by organising and attending at least 24 business events and e-distribution of promotional material (at least 24 business</li> </ul>

	<p>bulletins) by March 2019.</p> <ul style="list-style-type: none"> <li>• 04. Work with public and private sector partners to identify solutions for development related issues (planning, funding etc), to facilitate Key Employment Sites</li> <li>• 05. Work with partner agencies (LEPs, DEP, UKTI) to promote Premises and Development Land to Growing Businesses by March 2019</li> </ul> <p><u>Partnerships &amp; Policy Service Plan</u></p> <ul style="list-style-type: none"> <li>• 13. Deliver £100,000 of business grant support in the district for a minimum of 10 business. (This is an example of internal BDC funding but could provide a comparator of outcomes from internal versus external funding).</li> </ul>
<p><b>DIRECTORATE/SERVICES INVOLVED:</b></p>	<p>Place Directorate</p> <ul style="list-style-type: none"> <li>• Economic Development</li> <li>• Property &amp; Commercial Services</li> <li>• Housing and Community Safety</li> </ul> <p>People Directorate</p> <ul style="list-style-type: none"> <li>• Partnerships &amp; Transformation</li> </ul>
<p><b>AIMS AND OBJECTIVES OF REVIEW:</b></p>	<p><b>Aim:</b></p> <p>To identify, evaluate and review current and future area investment activity within the District by source, spend and outcome to facilitate strong and equitable business and employment growth.</p> <p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>• Identify all current funding streams during 2019/20 financial year and benefits to be gained.</li> <li>• Clarify the process for identifying other potential sources of funding.</li> <li>• Benchmark our approach to identifying and securing external funding against neighbouring authorities.</li> </ul>
<p><b>KEY ISSUES:</b></p>	<p>To map investment within the District by funder, type, spend and outcomes so as to:</p> <ul style="list-style-type: none"> <li>• develop a strategy to better access current and future sources of funding.</li> <li>• value current and prospective investment activities to inform the introduction and/or extension of investment to areas of the District.</li> </ul> <p>Ability to access external funding due to eligibility criteria.</p>

	<p>Member concerns in relation to effectiveness of current approach to identification of emerging funds and potential for missed opportunities.</p> <p>Concern as to whether maximum benefit is gained from the funding secured.</p> <p>Resources available to ensure the Council always has a suite of 'shovel-ready' schemes, to ensure maximum benefit from external funding is realised.</p> <p>Funding post Brexit – further clarity required around the development of the UK Shared Prosperity Fund.</p>
<p><b>METHOD(S) OF REVIEW:</b></p>	<ul style="list-style-type: none"> <li>• Officer briefings to Committee.</li> <li>• Document review of Bolsover Partnership Monitoring Reports.</li> <li>• Document review of internal corporate and service plans.</li> <li>• Document review of external partner economic delivery plans.</li> <li>• Potential survey of neighbouring authorities for benchmarking exercise</li> <li>• Potential internal survey of departments to identify current funding streams.</li> <li>• Evidence from external partners (to be determined).</li> </ul>
<p><b>IMPLICATIONS:</b> (legislative, regulatory, etc)</p>	<p>As determined by the external funding source applied to i.e. criteria for eligibility; mechanism for monitoring and reporting; legal requirements of any contracts associated with the funding streams.</p> <p><a href="#">UK Industrial Strategy: Building a Britain fit for the future</a> (White paper)</p> <p>Once business are established and where they are required to comply with operating regulations, BDC as 'the regulator' must comply with the Growth Duty: <a href="#">Statutory Guidance under Section 110(6) of The Deregulation Act 2015</a></p>
<p><b>DOCUMENTARY EVIDENCE:</b> (Internal/External)</p>	<ul style="list-style-type: none"> <li>• SCR LEP Delivery Plans</li> <li>• D2N2 LEP Delivery Plans</li> <li>• D2N2 Growth Hub – Business Support Matrix</li> <li>• Bolsover Partnership Funding and Monitoring Reports</li> <li>• BDC Economic Development Service Plan</li> <li>• Corporate Plan 2019-20 and any draft versions of the 2020-24 Plan</li> <li>• BDC Growth Strategy and KPIs</li> <li>• BDC Economic Development Pls</li> </ul> <p>Derbyshire Economic Partnership <a href="https://www.derbyshireeconomicpartnership.org.uk/home.aspx">https://www.derbyshireeconomicpartnership.org.uk/home.aspx</a></p>

	<p>Derbyshire Economic Strategy Statement</p> <p>National <a href="#">Growth and Improvement Service</a> Mentorsme <a href="http://www.mentorsme.co.uk/">http://www.mentorsme.co.uk/</a></p> <p>Department for International Trade – East Midlands Office</p>
<b>STAKEHOLDERS:</b>	<p><b>*RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</b></p> <p>Cllr L Smyth – Portfolio for Economic Development Cllr M Dooley – Portfolio for Partnerships and Transformation</p> <p>Joint Head of Economic Development Joint Head of Property &amp; Commercial Services Joint Head of Partnerships &amp; Transformation Partnership Strategy &amp; Policy Manager Joint Strategic Director – Place Joint Strategic Director – People SCR LEP D2N2 LEP</p>
<b>CONSULTATION/ RESEARCH:</b>	<p>Potential survey of neighbouring authorities for benchmarking exercise – to be determined.</p> <p>Potential internal survey of departments to identify current funding streams – to be determined.</p>
<b>SITE VISITS:</b>	None identified.

<b>TIMESCALE</b>	<b>ESTIMATED</b>	<b>REVISED</b>	<b>ACTUAL</b>
<b>Commencement</b>	July 2019 (Scoping)		
<b>Interim Report/ Recommendations</b>	Earliest date: 20/11/19 Latest date: 26/02/20		
<b>Finish (Report to Committee)</b>	Earliest date: 22/01/20 Latest date: 18/03/20		
<b>Report to Executive</b>	Earliest date: 10/02/20 Latest date: 30/03/20		

**SCRUTINY REVIEW OUTCOMES**

<b>CONCLUSIONS:</b>	
<b>RECOMMENDATIONS:</b>	
<b>DRAFT REPORT SENT TO DIRECTOR &amp; ANY RELEVANT OFFICERS FOR COMMENT:</b>	*DATE AND OFFICERS RESPONDING
<b>DATE DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:</b>	
<b>DATE SIGNED OFF BY COMMITTEE/CHAIR:</b>	
<b>DATE CONSIDERED BY EXECUTIVE:</b>	
<b>DATE OF EXECUTIVE RESPONSE TO COMMITTEE:</b>	
<b>POST-SCRUTINY MONITORING PERIOD:</b>	
<b>DATE OF EVALUATION OF PROCESS:</b>	